

## SAFETY FIRST

If you are collecting the equipment for someone else please make sure this sheet is given to the equipment user to read. This sheet should be given to the site supervisor if the equipment is being hired for commercial use so that the information is available to all users. Before starting any job, be sure to spend a few minutes planning and understanding the hazards and risks of the activity and determining how you will control them to prevent injury or damage.



## Required Safety Equipment



## Pre-Start Checks and Safety

**It is the driver's responsibility to ensure they meet all the "NZ Transport Authority" requirements at all times**

### This includes things like:

- The driver has the appropriate licence for what they are driving
- The vehicle has a current WOF or COF
- The vehicle has a current registration
- Road User Charges (if applicable) are current
- Dangerous Goods Licence (if required)
- Log Books are used (if applicable)
- Driving Hours, On Duty Hours and Days off are adhered to
- Over-width and/or over-weight requirements are met
- Speed limits are adhered to at all times

### All NZTA infringements are the hirer's responsibility

- All panel and glass damage is not covered by Hirepool's Damage Waiver Insurance

## Daily Checks

- It is the driver's responsibility to carry out daily checks on all fluid levels, controls, lights, tyres etc

## When Operating

**As this instruction sheet is generalised on all our vehicles please ensure you are briefed fully on the particular vehicle you are hiring**

- Always drive in a manner as per the New Zealand Road Code and have courtesy for other road users
- Always check vehicle load ratings and ensure you work within them (this includes Combined Maximum Gross Weight. E.g. vehicle, trailer and its load)
- When carrying a load always ensure it is securely fastened so it can't shift around while the vehicle is moving. If possible put the load against a head or side board. Place heavier items at the bottom, on trailers position loads as close to the axle as possible and avoid placing heavier loads towards the rear of the trailer
- For more specific information on the above feel free to look on the NZ Transport Authority website that can be found at [www.nzta.govt.nz](http://www.nzta.govt.nz)